



**Congress of the United States**  
**House of Representatives**  
**Washington, DC 20515**

Dear Prospective Officers,

Thank you for your interest in applying for a Nomination to a United States Service Academy.

The process of Nominating the best and brightest young men and women from Florida's 17th District to our nation's service academies is one of the most rewarding duties as a Member of Congress. If nominated and appointed, your time at these academies will stretch you physically and intellectually and will serve to build a strong foundation for a successful career as a military officer in the service of our nation.

A Congressional nomination is required for students wishing to enter the United States Military Academy (West Point, NY), the United States Naval Academy (Annapolis, MD), the United States Air Force Academy (Colorado Springs, CO), and the United States Merchant Marine Academy (Kings Point, NY). Successful applicants will have a broad academic background, the ability to pass a physical aptitude test, and strong leadership potential. An applicant must also be a United States citizen, a high school graduate between the ages of seventeen and twenty-three, unmarried, have no dependents, and have high moral character. Acceptance of a service academy appointment requires at least a nine-year service obligation, including four years at an academy and five years of active duty service.

For your reference, I have enclosed the District 17 United States Military Nomination Packet. Please review all information provided and follow instructions entirely. Please return the completed packet, with all requirements to my Punta Gorda Office no later than **Monday, September 16, 2019** to be considered for the class entering service in July of 2020. Please contact Libby Bolles, in my district office at 941-575-9101, or by email at [libby.bolles@mail.house.gov](mailto:libby.bolles@mail.house.gov).

Additionally, I can only nominate individuals who reside in my congressional district. Please go to <https://www.house.gov/representatives/find-your-representative> to confirm your residence in District 17.

Thank you for your interest in the United States Service Academy.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Gregory Steube", written in a cursive style.

W. Gregory Steube  
Member of Congress



**Congressman Greg Steube**  
**Florida's 17<sup>th</sup> Congressional District**  
**2019 United States Military Nomination Packet**

An appointment to the United States Military Academy, United States Naval Academy, United States Air Force Academy, or the United States Merchant Marine Academy is a distinct and rare honor. Acceptance of an academy appointment requires at least a nine-year service obligation, including four years at an academy and five years of active duty service.

**Eligibility**

To be eligible for a nomination in District 17, applicants must reside in District 17. You can visit <https://www.house.gov/representatives/find-your-representative> to confirm your residence in District 17. *You cannot apply for nomination through another U.S. House of Representative's office.*

To be eligible for appointment, you must be an American citizen, at least seventeen years old and not yet twenty three years old on July 1 of the year you enter an academy (Twenty five years old for the United States Merchant Marine Academy). Further, you must not be married or pregnant, and you must not have any legal obligation to support children or other dependents.

**Nomination**

The nomination process is very competitive. I urge you to apply for a nomination from me as well as Senators Marco Rubio and Rick Scott from our state who can nominate qualified applicants to the four service academies. If you are interested in attending the United States Military Academy, United States Naval Academy, and the United States Air Force Academy, you may also qualify for nomination through other sources, including:

- President Donald Trump, who nominates children of career military personnel, deceased or disabled veterans, military or civilian personnel in missing status, and Medal of Honor recipients;
- Vice President Mike Pence, who nominates five individuals from across the United States per year; and
- The Secretary of each military department, Army, Navy, and Air Force, who nominates members of regular military, reserve components, and participants in the ROTC.

Further information regarding application procedures for these nominations is available through each academy's website, listed below. Applying for more than one nomination increases your chances of securing a nomination. More than one nomination, however, is neither required nor of assistance in gaining an appointment. If another authority nominates you, please notify me so that I may allow other candidates the opportunity for nomination.

## Evaluation Criteria

The academies consider evidence of character, scholarship, leadership, physical aptitude, medical fitness, personal goals, and motivation in performing each nominee's "whole person" evaluation. These are also the criteria my selection committee will review for a potential nominee.

**Character:** Absolutely critical in the course of evaluating a candidate is a positive determination of the candidate's character. Absence of good moral character is cause for disqualification. Candidates are considered to have good moral character unless evidence exists to suggest otherwise.

**Scholarship:** Each element of a candidate's academic record is carefully evaluated by the service academy's admissions board. The elements evaluated include a complete high school record (and college record, when applicable), class standing and either the SAT or ACT scores. All strengths and weaknesses in a candidate's academic background are taken into account.

**Leadership:** Participation and achievement in organized athletics, student body and class government, clubs, and other extracurricular activities demonstrate evident of leadership potential. Candidates who have found it necessary to work to provide family support are considered to have demonstrated desirable leadership potential.

**Physical Aptitude:** Measuring strength, endurance, agility, and coordination, the academies' fitness tests are designed to determine each candidate's readiness to undertake the rigorous athletic and physical education program at one of the academies. Each academy has its own test requirements. Results of the examination are evaluated, assigned a numerical score, and included in the "whole person" evaluation by West Point. The Air Force, Naval, and Merchant Marine academies evaluate the results on a pass-or-fail basis.

**Medical Fitness:** A candidate who meets minimum scholastic standards will be scheduled to take a service academy qualifying medical examination at a military or civilian contract facility near the candidate's home. Although medical qualification standards vary among the academies, only one exam is required. Different tests may be necessary, however, depending upon the academy. Scheduling and evaluation of the exam are arranged by the Department of Defense Medical Examination Review Board (DODMERB). <https://dodmerb.tricare.osd.mil/default.asp> Candidates who have questions about their medical exam results should direct them to:

DODMERB (719) 472-3562  
8034 Edgerton Drive, Suite 132  
USAF Academy, CO 80840-2200

Medical scheduling and evaluation are time-consuming processes, especially if consultation, re-testing, or corrective action is required. The process may take from six weeks to four months.

**Motivation:** Motivation is an intangible quality and difficult to evaluate; however, since it is most frequently the factor that determines an appointee's success or failure at a service academy, I make every effort to gauge a candidate's motivation. An attempt to measure motivation may be made through observation of the candidate's interest level in attending an academy and serving as an officer in the armed forces. Motivation may also be measured through an evaluation of correspondence, personal contacts, and care with which application materials are prepared.

## Service Academy Websites

Military Academy <http://www.usma.edu>

Naval Academy <http://www.usna.edu>

Air Force Academy <http://www.usafa.edu>

Merchant Marine Academy <http://www.usmma.edu>

We encourage you to contact or remain in contact with the service academy of your choice. This should be done immediately to be considered. Competing for a nomination through a congressional office is a process completely separate from working with a service academy's admissions office to fulfill its entry requirements. Both requirements must be met in order to be eligible for an offer of appointment. If you have any questions, please contact Libby Bolles, in my district office, at (941) 575-9101 or [libby.bolles@mail.house.gov](mailto:libby.bolles@mail.house.gov)

## Interview

Mandatory personal interviews will be conducted in Early October in fifteen-minute increments. If you are qualified for a nomination, and your paperwork has been completed correctly and timely submitted by **4:00 PM on Monday, September 16th** you will be notified of the interview time and specific location. **No exceptions will be made for late submissions.** Eligible applicants are required to have an interview with our interview panel, which is comprised of retired military officers, and local business and community leaders. The panel carefully reviews your documentation and conducts a personal interview with each applicant. Congressman Steube's nominations will be based solely on recommendations of his selection committee. **Any attempts from student or parents to contact or influence the interview panel will negatively affect the student.**



**Congressman Greg Steube  
Florida's 17<sup>th</sup> Congressional District  
2019 United States Military Nomination Packet**

**Attach  
Head Shot  
Here.**

Please return to 226 Taylor Street, Suite 230, Punta Gorda, FL 33950 by 4:00 PM on September 16, 2019.  
**No Exceptions will be made for late submissions.**  
**Please print in black ink.**

**Personal Information**

Name: (Last, First, Middle) \_\_\_\_\_

Preferred Name (if different from above) \_\_\_\_\_

Date of Birth (mm/dd/yyyy) \_\_\_\_\_ Social Security # \_\_\_\_\_

Permanent Address \_\_\_\_\_

Temporary Address (if applicable) \_\_\_\_\_

Phone Number (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Email Address \_\_\_\_\_

Are you a United States Citizen? *(please circle)* Y/N

Are you a resident of District 17? *(please circle)* Y/N

Please rank the Academies in order of your preference. *(Please note: if you have not started the application process with each academy at the time of submission of this application, you will not be considered for that academy.)* Only apply a preference rank to academies you would like to attend. Do not number an academy you are not interested in. (1 being most preferred, 4 being least)

\_\_\_\_\_ Air Force    \_\_\_\_\_ Merchant Marine    \_\_\_\_\_ Military Academy    \_\_\_\_\_ Naval Academy

Please Indicate all other Service Academy Nomination Sources to which you are applying:

\_\_\_\_\_ Sen. Rubio    \_\_\_\_\_ Sen. Scott    \_\_\_\_\_ JROTC  
\_\_\_\_\_ President    \_\_\_\_\_ Vice President

Have you ever applied for a Service Academy nomination to any source, Congressional or otherwise, for a class entering prior to this year? (*please circle*)                      Y/N

If yes, what was the result?

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If you have already applied to an academy, has a local admissions liaison been appointed to you yet? If So, please list their name and academy represented.

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If you are currently serving in the Military, please provide the following information:

Branch of Service: \_\_\_\_\_

Rank: \_\_\_\_\_

Length of Service: \_\_\_\_\_

### High School/College Information

High School \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Graduation Year \_\_\_\_\_

Class Rank \_\_\_\_\_ Total class size \_\_\_\_\_

College or Prep School (if applicable) \_\_\_\_\_

GPA (unweighted) \_\_\_\_\_ GPA (weighted) \_\_\_\_\_

Honors Classes – Y/N

AP Classes – Y/N

IB Program – Y/N

**Please include official SAT/ACT Scores with this application. Qualifying scores must be submitted to me by the application deadline of September 16<sup>th</sup>, 2019, or no interview will be scheduled.**

Please list any academic honors you have received or academic honor societies to which you belong:

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List any offices you have held in high school/college:

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List all non-athletic school functioned extracurricular activities you have participated in:

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List any sports you have participated in on a varsity level:

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List any athletic awards or special recognition you have received:

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List any volunteer work that you have participated in:

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List any awards or special recognition you have received in relation to your volunteer work:

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List any employment you have held in high school or college:

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### **Essay**

Include your answers to all three questions on one page, typed.

1. Why do you want to attend a United States Service Academy?
2. Why do you believe you are qualified to be nominated?
3. What are your strengths and weaknesses, and how will you use/overcome them if appointed?

### **Letters of Recommendation**

Please include three letters of recommendation with your application from your principal/counselor, teacher/coach, or other adult who is not related to you.

PLEASE READ CAREFULLY

I have reviewed the contents of this packet and verify that the statements made are true, correct and complete to the best of my knowledge and belief. I understand that there will be no exceptions of missing or incomplete application materials after 4:00 PM on September 16, 2019.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



**Congressman Greg Steube  
Florida's 17<sup>th</sup> Congressional District  
2019 United States Military Nomination Packet**

**Check List**

- Completed Application (incomplete applications will not be reviewed)
- Passport Headshot (attached to application)
- Official SAT/ACT Results
- Sealed Official Transcript
- Essay
- Three letters of Recommendation

**Application must be received (*not postmarked*) in Congressman Steube's Office no later than 4:00 PM on Monday, September 16<sup>th</sup> 2019. Submissions made after September 16<sup>th</sup> will not be accepted.**

Please mail complete application packet to

Office of Congressman Greg Steube  
Attn: Libby Bolles  
226 Taylor Street #230  
Punta Gorda, FL 33950

It is the applicant's responsibility to confirm receipt of the nomination packet with Academy Nominations Coordinator. Please contact Libby Bolles at 941-575-9101 or [libby.bolles@mail.house.gov](mailto:libby.bolles@mail.house.gov) with any questions relating to the nomination packet or interview process.